

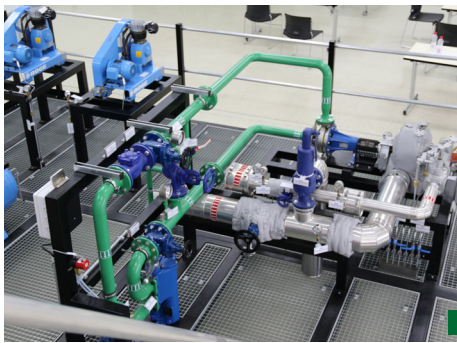
NEWS LETTER

التقوان
ITQAN
INSTITUTE معهد



Issue 02
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المعهد الوطني لتقنية الفحص وضمان الجودة
Inspection Technology & Quality Assurance National Institute



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Insights from the Management Team

“In line with the kingdom’s ambitious 2030 vision, ITQAN Institute came into being as a strategic partnership between TVTC, CoE, and Saudi Aramco to provide the Saudi industrial sector with highly-trained inspectors. Unlike other training entities, ITQAN has a unique model; that is each trainee is sponsored by a company from day one and the sponsoring company signs an employment contract with the trainee, so job security is guaranteed. Trainees get quality training as well as a guaranteed job. The current number of sponsoring companies at ITQAN has already reached 60 including



Mr. Nasir Huwaimil,
Assistant to Managing
Director

**Theme: ITQAN,
A Unique Institute**

the world-class Saudi Aramco and the number is growing because of the increasing demand for inspectors and the well-planned marketing

strategy. We, at ITQAN spare no effort to provide Saudi young generations with opportunities to serve their country through high-quality training. There are many reasons why ITQAN is a leading example including detailed planning, comprehensive provision of all resources required both human and technological, and adopting contemporary training curricula that fully integrates the latest and most effective teaching and learning methods and techniques. Apart from Academic and job skills training, trainees attend a range of safety-related courses as safety is a priority for us at ITQAN.”

“ITQAN, the acronym is synonymous with the word perfection in Arabic and perfection does not exist without quality assurance / control. The challenge for ITQAN is to make a dream come true and provide quality outcome that meets the industry needs and lead quality assurance / quality control kingdom-wide. To address the challenge, ITQAN has embarked on a strategic process of continuous quality improvement that targets three levels. Namely, Organizational, Process and Performer Levels.

At the organizational level, team building, and collaboration has resulted in cross functional teams formed to tackle operational issues and improve quality in certain focus areas. This effort is best manifested in the formation of the Excellence Committee which is tasked with overseeing the overall quality and performance improvement process within the organization. At the processes level, the teams launched a continuous revision of



Mr. Muawiya M. Abdalla,
Quality Management
Consultant

**Theme: Quality
Improvement at ITQAN**

processes, an effort that resulted in streamlined processes. The streamlining of the admission process is a shining star here. The admission process has been revised and mapped with different tasks and responsibilities clearly defined. In addition, the admission criteria have been updated with the introduction of the medical screening for candidate and the addition of the traffic violation record as requirements. It is worth mentioning that the medical check list currently being used has been drawn from benchmarking with the International

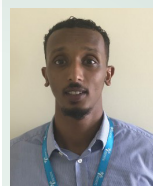
Maritime Organization (IMO), OPITO, the USA Marine and other professional organizations.

At the performer level, both ITQAN team members and the International Operator (ILEI) staff have been targeted for skill enhancement to improve overall performance. In this area an Individual Development Plan for each ITQAN team member has been designed and implemented. Staff members are currently undergoing an English Language training program at the British Council. The objective of this endeavor is to improve their language competency. The instructional staff are also undergoing continuous developmental process through in-house training.

The pursuit of “ITQAN” does not stop here, presently ITQAN is undergoing an accreditation process from a US Accrediting body, the Accrediting Council for Continuous Education & Training (ACCET). ITQAN is looking forward to being accredited by the Second Quarter 2019.”

My Life at ITQAN Institute: “A Faculty & Trainee’s Voice”

“To date, I have spent exactly one-year teaching at ITQAN College. I have had the respectable pleasure in teaching alongside many respected and revered individuals who have personally helped me to excel in my professional and personal pursuits. It brings me great satisfaction in being a part of such an establishment, one of which holds a great degree of responsibility in the educational welfare of youth within the Kingdom. Helping these trainees grow and nurture on a daily basis reaps many rewards. The beauty of being in arguably the best College in the whole of Kingdom of Saudi Arabia covers many scopes. A great example of this is how each day is different to the other and my knowledge and comprehension of teaching



Khalid Hassan,
Employee ID No.: 1026,
Foundation Faculty

as a whole coupled with trainee engagement strengthens as time progresses. Collaborating with highly decorated and incredible faculty at ITQAN College - who are both supportive and accommodating has made my experience very enjoyable. I look forward to continuing as a Teacher at ITQAN brightening corridors every step I take with my smile.”

“I’m going to talk about my experience at ITQAN Institute. I have been studying at ITQAN for almost a year and have had many wonderful experiences so far. I think that anyone who wants to be an inspector in the future should join ITQAN Institute. At ITQAN Institute, you will learn many new things and gain new experiences. There are many places where students

can have fun such as, the recreation room, football pitch and basketball court. Since I joined ITQAN, I have noticed many improvements in my English skills. I have had many teachers from different backgrounds that use different teaching styles, which affected my personality. I hope to continue to progress and reach all my targets that I have set.”

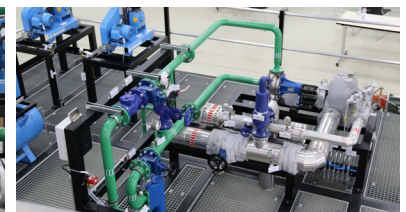


Ali Al Ghryafi,
ID No.: 1099954180,
Saudi Aramco

Vocational

NEW WORKSHOP EQUIPMENT / INSTALLATION OF MECHANICAL SKID SIMULATOR

On July 12th, 2018, the final stage of acquiring the Mechanical Inspection Simulator was completed by a demo & a presentation delivered by the vendor after the installation, commissioning and training were successfully executed. The simulator will benefit the Mechanical Inspection, NDT & Welding trainees who make the majority of the current vocational enrollment (300+).



ON THE JOB TRAINING (OJT) FOLLOW-UP VISITS / NO. OF SPONSORS COVERED

During the period of September 5th thru 13th, 2018, ITQAN SME team conducted site visits to various contractor companies whose sponsored trainees graduated earlier this year. As of October 2018, the number of sponsors covered are 19 out of 23 resulting to overall completion rate of beyond 82%.



EIC Company



Al Abdulkarim Company



Al Olayan Descon Company



AYTB Company

LAUNCHING OF ON THE JOB TRAINING (OJT) HELPDESK

On October 10th, 2018, The Inspection Technology and Quality Assurance National Institute (ITQAN) has successfully launched ITQAN OJT helpdesk. The objective of OJT helpdesk is to act as a single point of contact for sponsors to address their queries, requests and general communication in all issues pertaining



to graduates. The OJT helpdesk will also facilitate troubleshooting problems faced by customers. Overall, it will help improve ITQAN customer services. With this initiative, all inquiries and concerns regarding OJT implementation, will be emailed at ojt.helpdesk@itqaninstitute.edu.sa or call +966 135107670 Ex. 1012.

Marketing & Public Relations

PROMOTING VOCATIONAL JOBS



Marketing & Public Relations (MPR) tour to various schools which continued for two weeks starting from 28th April to 3rd May 2018.

SPONSORS GROWTH



The number of sponsoring companies has dramatically increased during the past few months. Since October 2017, the number has increased from 43 companies to 60 companies to date, that is an increase of 40%.

HUMAN RESOURCES DEVELOPMENT FUND (HRDF) MEETING WITH TRAINEES



On July 22nd & 23rd, 2018, representatives of HRDF met with the new intake 115 trainees to familiarize them with the new mechanism adopted by HRDF to better extend support to the trainees. The meeting started with a presentation followed by registration. All logistics were prepared in advance to facilitate the four-session meeting over the two days.

SAUDI ARAMCO INSPECTION DEPARTMENT MANAGER'S VISIT AT ITQAN INSTITUTE

On October 3rd, 2018, Saudi Aramco Inspection Department Manager along with his colleagues visited ITQAN where they were briefed on ITQAN operations and the training model, followed by a site visit to workshops.



ITQAN INCENTIVE PROGRAM FOR HIGH ACHIEVERS / TRIP TO UNITED KINGDOM

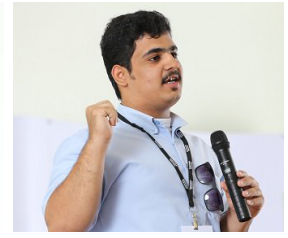


On October 17th, 2018, ITQAN Managing Director recognized 5 high achievers' trainees. The high achievers will go to United Kingdom for one full week in November 2018. All associated expenses will be paid by the International Training Provider (ITP). It is worth mentioning that the subject trainees are from Bureau

Veritas, ISG and Saudi Aramco. The selection criteria for this incentive program is highest grades in the cohort, attendance above 85%, and positive attitude. The objectives of launching this program are to create positive training environment and promote positive competition among trainees.

Health Safety & Environment

HAJJ HOLIDAYS TRAFFIC SAFETY AWARENESS CAMPAIGN



On August 7th, 2018, ITQAN conducted a “Road Safety Awareness Campaign” for all trainees. The objective of this campaign was to raise road safety awareness among trainees who are going on Hajj Holidays starting from 17th August till 1st September 2018. The program started with some opening remarks by ITQAN Managing Director followed up by a presentation by Traffic Police

Department, Saudi Red Crescent and Saudi Aramco Loss Prevention Department. Lastly, a presentation conducted by the ITQAN Safety Ambassadors. This campaign comes in line with ITQAN’s commitment to the promotion of safe driving habits among the trainees. It is expected that such sessions will instill good practices in trainees and help eliminate road accidents.



INSTALLATION OF CCTV CAMERAS & BELL SYSTEM AT ITQAN INSTITUTE

On October 4th, 2018, The Inspection Technology and Quality Assurance National Institute (ITQAN) has completed two facility improvement projects namely the installation of CCTV cameras and Bell system.



CCTV Cameras Objectives:

- Enhance asset integrity
- Improve testing standards and quality
- Provide 24-hour surveillance of the institute



Bell System Objectives:

- Promote positive behavior & attendance
- Promote the culture of time management

PROMOTING ITQAN DRIVING MONITORING DEVICE (DMD) CAMPAIGN



On October 17th, 2018, a meeting took place wherein trainees were engaged in a two-way dialogue with ITQAN management. All questions were answered, trainees expressed

their support to this plan. During the meeting, some trainees agreed to join ITQAN Safety Ambassador Club and will help in promoting this plan among their classmates. More DMD

campaigns will be conducted in the near future in order to achieve the required result. The next step will be the installation of DMD devices for the targeted trainees.

10th BoT Meeting

On May 13th, 2018, ITQAN BoT held its 10th meeting at ITQAN Institute. During the meeting, BoT members discussed performance improvement efforts implemented at ITQAN, challenges and future outlook. Items discussed included among others accreditation, marketing strategy and future funding model.



“Give a man a fish and you feed him for a day; teach a man to fish and you feed him for a lifetime.” -Maimonides

CONTACT US:

The ITQAN Newsletter is a publication for The Inspection Technology & Quality Assurance National Institute (ITQAN) community of Ju'aymah, Ras Tanura. Should you have any comments and suggestions, proposed articles, photographs, to enhance our newsletter, please email them at newsletter@itqaninstitute.edu.sa or you may reach us at 013-510-7670 Ex. 1012.

